


Your WilmU[®] Enrollment Checklist

For students using military/veterans benefits 

Here are your next steps to **get started at WilmU:**

Check off each step as you go!



STEP 1: Create an account and apply* for admission. • wilmu.edu/Apply



STEP 2: Apply for education benefits.

Veterans using the Post-9/11 GI Bill*: Log in to va.gov/education to apply for benefits.

- Complete the necessary form:
 - If you have never used your Post-9/11 GI Bill benefits:
VA Form 22-1990 (*Application for VA Education Benefits*)
 - If you already used the benefits at another institution:
VA Form 22-1995 (*Request for Change of Program or Place of Training*)
- Wait 6–8 weeks for processing and to receive Certification of Eligibility (COE) by direct mail.
- Email a copy of your COE to VAStudents@wilmu.edu.
- **Questions?** Contact WilmU's VA Certifying Official, Jennifer Bacci: (302) 356-6962, or contact the VA directly at 1-888-GIBill-1.

Service members using Tuition Assistance (TA)

- Contact your unit/installation education office for information on TA.
- If your TA request is approved, email a copy to thirdparty@wilmu.edu.
- **Questions?** Contact Andrea Camoirano in Student Financial Services: (302) 356-6948.

Family members using transferred benefits

- Complete VA Form 22-1990e (*Application for Family Members to Use Transferred Benefits*) to apply for Transfer of Entitlement (TOE).
- Complete and submit to the VA once the Department of Defense has approved the request.
- Do not use Form 22-1990e to apply for transfer of education benefits.



STEP 3: Contact all of your previously attended institutions to have your official transcripts sent to us. • wilmu.edu/ElectronicTranscripts

Official transcripts include but are not limited to: previously attended colleges, CLEP/DSST exams, military training, Joint Services Transcript (request at [JST.doded.mil/official.html](https://jst.doded.mil/official.html)) and Community College of the Air Force (request at AirUniversity.af.edu/Barnes/CCAF).


*Students may need to submit test scores and/or additional documentation in order to be admitted into select programs. Please visit wilmu.edu/Academics to find your program and its admission requirements.



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<input type="checkbox"/>	STEP 4: If you plan to apply for financial aid, complete the financial aid process found in “Your Guide to Paying for Your Education” or online. • wilmu.edu/FinancialAid
<input type="checkbox"/>	STEP 5: Contact an Enrollment or Engagement Counselor to discuss admission requirements, funding options, your first course selections and more. • wilmu.edu/Contact
<input type="checkbox"/>	STEP 6: Log in to My WILMU to view your program’s course requirements under Registration and Records ▶ DegreeWorks. • my.wilmu.edu
<input type="checkbox"/>	STEP 7: Register for courses through My WILMU • my.wilmu.edu
<input type="checkbox"/>	STEP 8: Check your new WilmU email regularly for important notices. <i>Note: Your WilmU email account will be activated once you register for your first course.</i>

Quick Links



Get your student ID Card:
wilmu.edu/ID
(required for on-campus classes)



Buy your books:
bookstore.wilmu.edu



Tuition information:
wilmu.edu/Tuition



DAFB instructions:
wilmu.edu/doverafb/dafbpas.aspx



JB-MDL instructions:
wilmu.edu/jbmdl/specialinstructions.aspx

Questions? We are here to help every step of the way!

Enrollment and Engagement Counselors are available to answer your questions.

 (877) 967-5464  wilmu.edu/contact

James S. Webb, Director of Military Affairs:

 (302) 342-8669  james.s.webb@wilmu.edu



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GI Bill is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the program's official website: www.benefits.va.gov/gibill.

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