

2025-2026 Tax Filing Extension Verification

Student Information:

_____ XXX-XX _____ W00 _____
Last Name First M.I. Last 4 Social Security No. Student I.D.

Instructions:

The U.S. Department of Education has selected your FAFSA for Verification. The Financial Aid Office is required to verify information reported from the federal income tax return as part of this process. By completing this form, you are requesting that financial aid will initially be awarded based upon **estimated** federal tax information due to having filed for an extension **BEYOND** the normal 6-month extension. The information you submit must be for each person who filed an extension and document that the estimated figures reported on the FAFSA are reasonable. If not, the Financial Aid Office reserves the right to update this information before making an initial award to best reflect the documentation you submit to our office. **Incomplete information will delay the processing of financial aid.**

_____	Student	filed for an extension
_____	Student's Spouse	filed for an extension (Spouse Name: _____)
_____	Parent 1	of student filed for an extension (Parent 1 Name: _____)
_____	Parent 2	of student filed for an extension (Parent 2 Name: _____)

Return with this form.

- Submit a copy of the **2023** IRS Form 4868, Application for Automatic Extension of Time to File U.S. Individual Tax
- A copy of the IRS's approval of an extension beyond the automatic 6-month extension
- Verification of Non-Filing Letter from the IRS dated 10-01-2023 or later.
- Submit a copy of your **2022** federal tax return transcript from the IRS, including **ALL W-2s**, 1099s, etc.
- Submit a copy of **ALL W-2s** for each source of income in **2023** for the person or persons filing an extension.

I am self-employed. I certify that my estimated 2023 **adjusted gross income** will be \$ _____, and I certify that my estimated 2023 **tax paid (from the IRS tax table)** will be \$ _____.

AGREEMENT - PERSONS FILING FOR EXTENSION MUST INITIAL EACH STATEMENT

initial	<p>After my 2023 tax return is filed, I agree to correct the FAFSA and use the IRS Data Retrieval Tool OR to submit a copy of my Tax Return Transcript from the IRS for my information to be re-evaluated, and corrected if necessary, by the Financial Aid Office.</p> <p><i>(the FAO will request your final tax return transcript (or an updated FAFSA), and will hold all spring aid until it has been received. We MUST receive this information in our office in a timely manner in order to re-evaluate the file.)</i></p>
initial	<p>I agree to repay any funds that I am no longer eligible to receive as a result of any corrections required to be made to the FAFSA.</p>
initial	<p>I understand that a hold will be placed on future disbursements during the 2025-26 academic year until the FAFSA can be correctly updated to reflect actual 2023 federal income tax information. Failure to comply may result in future denials to utilize this option.</p>

Each person signing this form certifies that all of the information is complete and correct. If dependent, at least one parent must sign. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

Student's Signature

Date

Parent's Signature

(Dependent Students Only)

Date